

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**May 3, 2021**

A regular meeting of the Board of Examiners of Psychology was held on May 3, 2021 via Zoom teleconferencing.

**MEMBERS PRESENT**

Jamie Hopkins, Ph.D. – Vice Chair  
Joseph Dickhaus, M.S.  
Justin Gilfert – Citizen at Large  
Eva Markham, Ed.D.  
Elizabeth McKune, Ed.D.  
Brenda Nash, Ph.D.  
Stacy Seale, M.S.  
Emily Skaggs, Psy.D.

**MEMBERS ABSENT**

Jean Deters, Psy.D. – Chair

**DEPARTMENT OF PROFESSIONAL LICENSING**

Chessica Nation, Administrative Section Supervisor  
Felicia Juett, Board Administrator  
Kevin Winstead, Acting Commissioner

**OTHER**

Leah Boggs, General Counsel  
Shandeep Dutta, Board Counsel

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**CALL TO ORDER**

Dr. Hopkins called the meeting to order at 10:03 a.m.

**MINUTES**

The minutes of the April 5, 2021 meeting were presented to the Board. Dr. McKune made a motion to approve the minutes as presented. Mr. Dickhaus seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The April 2021 financial report was presented to the Board.

**DPL REPORT**

Mr. Winstead reported that the Board must submit an annual report to the governor each year that includes the names of all persons to whom licenses have been granted. He stated that the report will be prepared then presented to the Board at a later date.

Mr. Winstead also reported that regulation 201 KAR 26:301 was filed in March as a repealer of regulation 201 KAR 26:300. He stated that since an amendment was not filed for regulation 201 KAR 26:300 it has now expired. It was suggested to withdraw the repealer due to this regulation expiring. Dr. McKune made a motion to withdraw regulation 201 KAR 301. Dr. Markham seconded the motion and it carried.

Mr. Winstead reminded the Board that when the building re-opens, any in-person meetings will need time for clearance and approval.

**LEGAL REPORT**

Ms. Boggs presented the MOA contract to the Board. Dr. Nash made a motion to accept the MOA contract as presented. Mr. Gilfert seconded the motion and it carried.

**COMPLAINTS SCREENING COMMITTEE**

- 2019PSY00010 – Dismissed.
- 2019PSY00019 – Ongoing.
- 2019PSY00020 – Ongoing.
- 2019PSY00023 – Ongoing.
- 2019PSY00031 – Recommended by the committee to accept the exception for the Order of Dismissal. A separate motion was made by the Complaints Screening Committee to accept the exception for the Order

of Dismissal. Dr. Markham seconded the motion and it carried. Note – Mr. Dutta advised the Board on this exception.

- 2020PSY00002 – Recommended by the committee to issue a private admonishment on the supervisor in this case. Case remains ongoing.
- 2020PSY00005 – A private admonishment will be sent per the motion made last month.
- 2020PSY00010 – Correspondence will be sent to the Complainant regarding the additional information received. Case remains dismissed.
- 2020PSY00013 – Ongoing.
- 2020PSY00015 – Ongoing.
- 2021PSY00002 – Ongoing. Recommended by the committee to send a letter to respondent regarding the Fitness for Duty Evaluation to be conducted.
- 2021PSY00003- Ongoing.
- 2021PSY00004 – Ongoing.
- 2021PSY00005 – Dismissed.
- 2021PSY00006 – Dismissed.
- 2021PSY00007 – Ongoing. Dr. Markham and Dr. Hopkins were appointed as additional Committee members to review this case.
- 2021PSY00009 – Ongoing. Dr. Markham and Dr. Hopkins were appointed as additional Committee members to review this case.
- 2021PSY00010 – Ongoing. Dr. Markham and Dr. Hopkins were appointed as additional Committee members to review this case.

A motion was made by the Complaints Screening Committee to take the above actions. Dr. Markham seconded the motion and it carried.

## **OLD BUSINESS**

### **Senate Bill 49**

Ms. Boggs presented the proposed language to be used for licensees inquiring about SB 49. Dr. McKune made a motion to accept the proposed language. Mr. Gilfert seconded the motion and it carried.

### **ASPPB PLUS**

Ms. Seale reported that the 1<sup>st</sup> application has been sent out for an applicant to complete. Ms. Nation reported that the program information has been added to the website for applicants to begin using.

### **PSYPACT**

Mr. Winstead reported that they are continuing to review whether any KBEP laws will be affected by the PSYPACT passing. This discussion will be revisited at the June meeting.

### **Publicizing the Board's Advocacy Policy**

Ms. Boggs presented the proposed language to be used as the Board's advocacy policy. Dr. McKune made a motion to accept the language as presented. Dr. Markham seconded the motion and it carried.

### **Board Training**

Details were discussed on the process in which to complete the required training for board member and investigators under KRS 319.032 Section 1(e). An Ad Hoc Committee was formed to select the appropriate trainings so that the Board is compliant with this regulation.

## **NEW BUSINESS**

### **ASPPB Meeting Update**

Dr. McKune and Dr. Hopkins reported on the items covered at the ASPPB Meeting. They stated the primary focus was centered around the impacts of COVID-19 and items that may arise in the future as a result. Other topics covered included the EPPP-2 and ASPPB reflecting on themselves as an organization.

### **July Retreat**

Details and scheduling pertaining to the July retreat were discussed.

### **Email Questions**

The Board reviewed the email questions and Ms. Juett will respond as directed.

### **LICENSURE STATUS REPORT**

The Board reviewed the licensure status report.

### **COMMITTEE REPORTS**

The Board discussed whether committee members should be allowed to review applications in which a personal conflict may be recognized. The Board agreed that committee member should recuse in their various roles if they felt there was a personal conflict with an applicant.

A motion was made by Mr. Dickhaus to take the actions recommended by the corresponding committees. Dr. Markham seconded the motion and it carried.

### **Supervision Committee**

No report.

### **Continuing Education Committee**

No report.

### **Credentials Review Committee**

No report.

### **Examination Committee**

No report.

### **Disciplined Psychologists Committee**

No report.

### **Newsletter Committee**

No report.

### **SCHEDULE NEXT MEETING**

Monday, June 7<sup>th</sup> at 10:00 a.m.

### **PER DIEM**

Mr. Gilfert made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings. Dr. Nash seconded the motion and it carried. Additional board business included:

- **Jamie Hopkins:** May 3, 2021 Administering exams
- **Brenda Nash:** April 9, 2021 Administering exams
- **Joe Dickhaus:** May 1, 2021 Complaints Screening Committee review
- **Eva Markham:** April 9, 2021 Administering exams; May 1, 2021 Supervision Committee review

Dr. Nash made a motion to pay honoraria for the following volunteer examiners. Mr. Dickhaus seconded the motion and it carried.

- **Sally Brenzel:** April 9, 2021; May 3, 2021
- **Joe Edwards:** April 9, 2021
- **Pat McGinty:** April 9, 2021
- **David Lanier:** April 9, 2021; May 3, 2021

**ADJOURNMENT**

A motion was made by Mr. Gilfert to adjourn the meeting at 11:29 p.m. The motion, seconded by Mr. Dickhaus, carried.



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Jean Deters, Psy.D. - Chair